

OAKWOOD AVENUE COMMUNITY SCHOOL  
*(Setting the Trends for Others to Follow)*  
 School Management Team Agenda/Minutes  
 September 26, 2016

Present: L. Lloyd, R. Pettit, P. Venable, A. Guenther, M. Hunt, L. Francis, A. Williams, A. Waldens, B. Frost, and V. Wright

1. Acceptance of minutes. N/A
2. School Improvement Plan/Title I Plan Activity Progress: Person/People Reporting – Robert Pettit  
 (Facilitation of the School Improvement Plan/monitoring, assessing, and amending the plan)

**Goal #1** - Infuse rigor in Mathematics by targeting and purposefully grouping students grades 3-5 to increase student achievement and engagement to close the achievement gap in all subgroups.

**Goal #2** - Infuse rigor in Mathematics by targeting and purposefully grouping students grades 6 and 7 to increase student achievement and engagement to close the achievement gap in all subgroups.

**Goal #3** - Closing the Achievement Gap – Grades 3-7 English Language Arts by targeting and purposefully grouping students, with a concentrated focus on Reading/Comprehension in All Subgroups

Goal #	Activity Description	Person/People Responsible	Status (Not yet begun, In progress, Completed)	Evidence/Data of Status (What and where housed)	Justification for revisions, if any
1	Reviewed action steps and researched based strategies for achieving the goal.	School SMT/Data Team, SciP / District Directors and Content Area Supervisors	In progress and ongoing	Final Report card Grade and PARCC Assessment Results	individual student action plans – Tiered levels of support – academic interventions/supports
2	Reviewed action steps and researched based strategies for achieving the goal.	School SMT/Data Team, SciP / District Directors and Content Area Supervisors	In progress and ongoing	Final Report card Grade and PARCC Assessment Results	individual student action plans – Tiered levels of support – academic interventions/supports

3	Reviewed action steps and researched based strategies for achieving the goal.	School SMT/Data Team, ScIP / District Directors and Content Area Supervisors	In progress and ongoing	Final Report card Grade and PARCC Assessment Results	individual student action plans – Tiered levels of support – academic interventions/supports
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3. Committee Reports: Person/People Reporting: Robert Pettit – Committee Point Persons Identified

(Data Collection/minutes from committees)

Committee	Date of last mtng.	Achievement Data to date: Assessment Data	Demographic Data	Program Data: Usage	Perception Data: Information from walkthroughs and surveys
<b>R. Pettit</b> Data Team (assessment, attendance, student conduct)	9/26/16	PARCC Results	All Sub Groups	iRead growth data, Read180 SRI, Math180 SMI	<b>Maintain a deeper focus on purposefully intentional grouping of students</b>
<b>R. Pugh</b> - ScIP (mentoring, professional development)	9/28/16	No Teachers Need Mentoring	No Teachers on CAPs	School-wide PD PARCC Results Danielson Grading Promotion Retention Guidelines	
<b>P. Venable</b> - I&RS (trends, interventions)	9/26	No Referrals			
<b>P. Venable, R. Pettit and R. Bland</b> – School Culture and Climate	9/26/16	All activities taking place in the month of October	All Students	Anti Bullying Rally Week of Respect Violence/Fire Prevention OPD – McGruff The Crime Dog	
<b>R. Pettit</b> - Each CPT (student achievement data, best practices)	9/26/16	Looking at Student work protocols	All Students	Ideal ELA and Math Blocks	

<b>P. Venable</b> - School Safety Team (positive school climate, HIB reports)	1 <sup>st</sup> Scheduled meeting will take place in November				
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4. Parent Involvement: Person/People Reporting: **P. Venable** and **Community School Parent Liason**

(Meets the needs of students and families/facilitates the development of, monitors and assesses procedures, programs, and goals that enhance achievement/builds capacity for parents and students' concerns)

Committee	Date of last mtng.	Number of Parents	Feedback Results	Surveys/Evaluation forms data	Planned Activities
PTO					
Back to School Night	9/22/16	175	All Positive		PowerPoints on class routines and expectations
Family Math Night K-3	10/6/16	45	Positive		Game parents could do at home with students
Hispanic Heritage	10/19/16				
Cultural Feast	11/17/16				
Honors Assembly	11/18/16				
Winter Concert	12/14/16				
Art BOE Presentation	3/8/17				
PeaceKeepers	3/25/17				
Parent Conferences	2/7/17				
Valentine Day Dance	2/13/17				
Honors Assembly	2/10/17				
Caregivers Day	4/7/17				
Art Show / Spring Concert	5/25/17				

5. Community Involvement: Person/People Reporting: Robert Pettit (Moving Forward Rachel Bland and Elaine Carter) – Point Person Identified for each committee

(Develops and monitors procedures for the facilitation of communication throughout the professional community)

Committee	Planned Activities
PTO Meeting/PD/Events Committee – R. Pettit, R. Bland and Community School Parent Liaison	Establish a consistent, supportive and actively visible PTO

- New Concerns not addressed above (to be discussed only after the above agenda items have been completed)
  - **Deeper focus on purposefully intentional grouping of students**
  - Defined focus on small group instruction.
  - All eligible students receive appropriate interventions.